RECORDED VIDEO PRESENTATION GUIDELINES

Online presenters must upload a recorded video presentation via YouTube. During the conference, the recorded video will be played; however, the presenter must be virtually present for the Question and Answer (Q&A) session, which will take place immediately after the video presentation.

DETAILS OF RECORDED VIDEO PRESENTATION:

1. Duration of recorded video:
    Oral presentation: 8-10 mins
    (Kindly follow strictly the allocated duration)

2. Teaser:
    Attach the official teaser of 3rd ITEC 2025 provided.

3. File format of recorded video:
    MP4

4. Video title:
    3rd ITEC 2025.PaperID.Presenter_Name.mp4

5. Description:
    Paper Title

6. Thumbnail:
    Front page of PowerPoint presentation

7. Visibility:
    Unlisted

ADDITIONAL REQUIREMENTS:

1. Kindly use the provided presentation template as the first slide. The following slides may be customized at the presenter's discretion. (see figure 1)
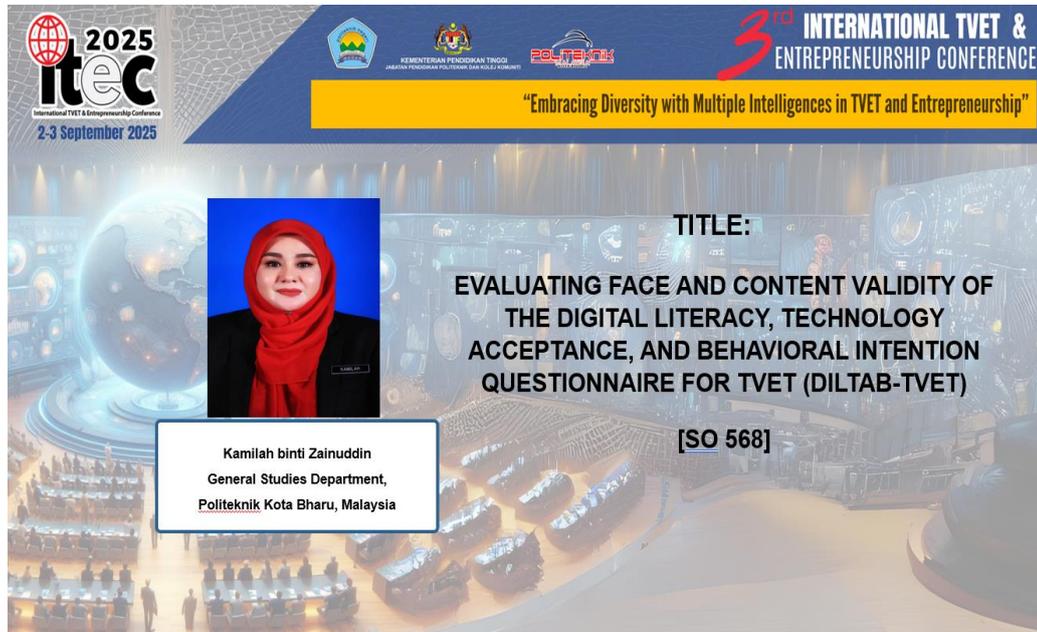

Figure 1: Presentation template

2. The presenter's image must be visible in the recorded video presentation.(see figure 2)

Figure 2: Presenter's image in the recorded video presentation

3. Recommended recording tools include AZ Screen Recorder (for Android) and PowerPoint Slide Show with Screencast (for Windows).

<u>OTHER IMPORTANT NOTES:</u>

1. The recorded video presentation must be between 8 and 10 minutes, with a file size not exceeding 200 MB.

2. Upload the video by the submission deadline (29 May 2025) to allow sufficient time for review and testing.

3. Conduct multiple test recordings beforehand to ensure optimal video and audio quality. Avoid echoes and poor acoustics.